



Getting things in order

we inform, we care,
we support.

making **complex** things **simple**

Here to help

We're here to help provide you with free advice and practical support on how to deal with the death of a loved one.



Where do I start?

Dealing with a loved one's estate can be a difficult task as there are many factors to consider

If you require legal advice in dealing with the estate, we offer an efficient and cost effective estate administration service that reduces the stress and burden on you.

For a fixed fee, our Estate Administration Service can take care of...

Registering the death

Arranging the funeral

Re-directing post

Selling the house

Re-homing any pets

Paying for the funeral

Any specialist legal work

Dealing with assets and liabilities

Inheritance Tax and Income Tax forms

Insurance for an unoccupied property

Dealing with shares and investments

Closing bank accounts and paying debts

House clearance and sale of high value belongings

How to distribute the estate correctly

Applying for the Grant of Probate (or confirmation in Scotland)

About estate administration

'Estate administration', and sometimes 'probate', are the names used to describe the work involved with collecting information about the assets and debts of the deceased, preparing the necessary tax and legal paperwork, and then gathering in those assets, paying off debts and distributing the estate to the beneficiaries in accordance with the latest version of the Will.

To be certain that either a will exists, or that you have the latest version, a search of The National Will Register provides assurances that you are distributing the estate in accordance with the last known wishes of the late pension scheme member.

For more information, please visit www.certainty.org.uk/equiniti

Our helpline will:

Provide you with free initial advice and practical support so that you understand the process and the options available to you.

Undertake all of the work associated with the estate administration on your behalf, saving you the time, effort and stress.

Take full legal responsibility for the estate administration so that you have no liabilities to worry about.

Enable you to track your case at any time using a secure online portal.

How long will it take?

Every estate is different – industry trends show that some take a matter of months to complete, whilst really complex estates may take longer. Typically, we can complete the administration in nine months, approximately three months less than industry average.

Free advice and practical support

The following services are offered completely free of charge:

A telephone helpline which is open from 8:30am to 5:30pm Monday to Friday (excluding public holidays in England and Wales).

Access to specialist advice and practical support to help you deal with the loss of a loved one.

A no-obligation meeting to discuss your options with an experienced estate administration consultant.

A no obligation, guaranteed fixed fee quotation for the administration of the estate.

How much will estate administration cost?

Unlike some high street solicitors, the services are offered on a fixed price guaranteed.

The fee is based on the work that needs to be done, not on an hourly rate or the value of the estate. The estate administration service is often more than £3000 cheaper than a high street solicitor.



For more information

Estate administration can be a complex and time consuming legal process. While some families prefer to do the work themselves, many prefer to appoint a legal professional to help them.

For more information on what's involved, visit: www.gov.uk/wills-probate-inheritance and www.lawsociety.org.uk



EQ End of Life Services provides practical support at a time when it's needed most

'Best-known' Equiniti works with some of the best known brands in the UK, supporting **18 million shareholders** and **7.4 million pension scheme members**.

Call us today – we are here to help

For more information please call us on: 0371 384 2793

Lines are open from 8:30 am to 5:30 pm (UK time) Monday to Friday, excluding public holidays in England and Wales

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